



# PROSPECTUS

**Little Foxes  
Childcare & Education  
For children and their parents**

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**Notice**

At the time of publication, this prospectus gives the latest information on the Little Foxes Childcare and Education facilities and services; however the information in this prospectus is subject to change without notice.



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## 1. About Little Foxes

Little Foxes is an independent Nursery and Out of School Club, offering day care and education for babies and children from 0 to 12 years. It was established in 1986 in Goatacre and moved to Brinkworth in 1993.

The school is open from 08:00 hrs to 18:00 hrs Mondays to Fridays for 51 weeks of the year. In addition we offer a twilight hour service between 07:30-08:00 hrs and 18:00-18:30 hrs. Full and part time places are available with some children attending in term times only. We also have an Out of School Club operating before and after school in term times, on teacher training days and throughout the school holidays. For more information on the services available for school children, please ask for a copy of the Out of School Club Prospectus.

Since 2009 Ofsted have rated Little Foxes Outstanding or Good across all areas. In our latest inspection, in October 2021, the inspector noted that "Children are happy and safe in this warm and caring setting. The staff are enthusiastic and attentive towards meeting the needs of all children. Children engage well in their learning... Children feel secure and have strong relationships with consistent staff, who care for them and know them well." Please read the full report enclosed with this prospectus.

### Location and History

Little Foxes is situated in a rural location on the B4042 between Malmesbury and Royal Wootton Bassett. Parts of the building date back to 1690 when it was originally built as a bakery: indeed the baker's oven still remains. An important consideration in restoring the building in 1993 was to retain many of its original features, making it an interesting building for the children to have fun in. In 2002 we further extended the building and upgraded the facilities to the highest specifications, whilst maintaining a secure family atmosphere. Outside, well-equipped gardens for all ages have views over the Dauntsey Vale.

In March 2018 we suffered a catastrophic flood, so undertook a gargantuan reinstatement programme. All the facilities have been completely renewed and refurbished, and thanks to our staff, family and friends we effectively have a new Nursery. The main building reopened in October 2018, with our new hydro pool room due to open in July 2019.

### Management Structure

The owner/principal, Sandra Willy, is on site most days and with the Managers Chloe, Natalie, and her son Andrew, manage the day to day running of the nursery. In the absence of the proprietor, the Nursery Manager has overall charge of the building and each room has a "Room Leader". However, the ethos of Little Foxes is that all members of staff work together as a team.

### Management Team

Mrs. Sandra Willy – Principal

Dr. Andrew Willy – Bursar

Miss Chloe Bye – Operations Manager

Mrs Natalie Hearn – Administration Manager



### **Grants and Vouchers**

We offer universal and extended '30 hours' Early Years government grant funding for two, three and four year-olds; we also accept Childcare Vouchers and 'Tax-Free Childcare'. We are happy to complete Family Tax Credit Forms.

### **Little Foxes' Contract**

A one-off registration fee and deposit is payable before your child starts at Little Foxes. Thereafter, fees are invoiced monthly or termly in advance. Invoices are addressed to parents/carers only. Children are expected to attend a minimum of two sessions. Deposits are returned via childcare credit after your child's first month's/term's attendance.

Parent policies, your contract and more detailed information will be available to you on your first visit. Policies are constantly updated, please check the main notice board on the ground floor for the most recent copies. Our terms and conditions can be found at the end of this document.

Please see the fees schedule at the end of this document for our current price list.

### **To Find Out More**

If you have any questions or need any further information, please do not hesitate to ask. We look forward to meeting you at Little Foxes. Please call us to arrange a visit:

**01666 510356**



## 2 Our Philosophy and Ethos

At Little Foxes we recognise the unique child and have a holistic approach to teaching and learning. We believe young children learn best within a secure homely environment, where the adults are strong role models and build confidence in children to be self-assured and resilient and develop positive attitudes and dispositions to learning. Happiness and well-being are at the core of our values.

### **Our Ethos is built on the following views and values:**

- ☺ Creating a stimulating, caring, safe and fun environment for all babies and children in our care, within the homely environment of our nursery.
- ☺ Having an 'open door' policy where parents can come and go as they please, communicate with ease and share information enabling us to nurture and support babies and children's learning and development together.
- ☺ Our middle managers and senior managers are 'home grown' we are passionate about our staff having outstanding knowledge of child development and support their Continuous Professional Development, we are all learning together. We have higher than required adult to child ratios and have a team of PPA practitioners who provide cover for our key workers so as they can manage the 'admin' side of their role without taking support time away from the children.
- ☺ UNICEF (2018) recognised that children learn the most through the first five years of their lives and that these experiences then tailor a child's future experiences and life choices. We have high expectations for all our children and foster positive attitudes and dispositions to learning and support all our children to reach their full potential and live a quality of life.
- ☺ In 2015 we wrote our own curriculum and wove it through the 4 Themes of the Early Years Foundation Stage framework (EYFS). We link all areas of the curriculum through our topic based learning, providing for creativity throughout the curriculum and an appreciation of the natural world. This supports our holistic approach to learning, enriching children's cultural capital.
- ☺ Learning is fun at Little Foxes. Many opportunities are created for children to explore awe and wonder in the world and to develop their imagination. Our curriculum provides our children with experiences to explore and challenge and think critically. We use the benefits from being in the countryside to plan activities and trips out and about for hands-on learning. Our children visit the beautiful Royal Bradon Forest, parks and lakes, farms, museums, art galleries, St Michael & All Angels Church in Brinkworth, Libraries, Firestation, Farmers Makets and the theatres in Bath as examples.
- ☺ Promoting equality of access and opportunity within our nursery and within our wider community. Promoting positive attitudes to difference and good relationships between people with different backgrounds, genders, sexual orientation, cultures, faiths, abilities and ethnic origins.
- ☺ We recognise that babies and children develop and learn in different ways and across differing time scales. Through observation we capture what effective learning looks like for each child and tailor their learning and development aims for those needs. Our staff are well trained to notice when a child may need a little extra help to succeed or to access learning in a different way. Likewise there will be children who are 'streets ahead' of their peers in certain areas of their learning and development; our children will always be supported and taught according to their individual needs. Our SEND Worker is very well qualified and experienced to support the differing needs of all our children.



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- ☺ To actively promote each individual's moral and spiritual development.

Supporting children in making healthy choices, by providing nutritious meals using fresh wholesome ingredients and ensuring our children get to taste more unusual ingredients and ingredients from different cultures. We ensure all our children receive adequate rest and sleep for their individual needs and we provide plenty of physical activity everyday and nurture the children's personal and social skills at the same time.

- ☺ We believe focusing on positive behaviour helps to discourage negative behaviour. We recognise children flourish best when they know how they and others are expected to behave. Having routines and clear simple boundaries supports children's self-assurance and self-awareness and they learn how to take controlled risk and keep themselves safe. They become confident in making choices feel safe to make mistakes and they flourish as keen attentive learners.
- ☺ Promoting self-awareness and equipping our children with the knowledge to recognise and name their emotions is key to developing strong emotional intelligence. We believe in each child having a voice and opportunity to discuss their feelings, to encourage them to feel confident speaking out making choices and managing how to deal with emotional situations as they arise. We want our children to recognise what they do well and acknowledge the learning journey they take themselves on and not just being proud of an end product.
- ☺ To enable children to transition on to a new setting as happy, inquisitive, self-motivated, confident people.
- ☺ Our parents and staff refer to us as their foxy family, of that we are very proud.



## **Special Educational Needs†**

We welcome children with special education needs at Little Foxes. This is with regard to the more able, less able and those with physical disabilities. We work very closely with outside professionals and have our own Special Educational Needs Support Worker (SEND Worker) and our Co-ordinator (SENCo).

Our Multi-Sensory room, Hydrotherapy pool and sensory resources within our hall, enable us to provide additional support for our children who may have additional needs. We offer support to parents who may want to use our equipment alongside their children.

All children are treated as individuals at Little Foxes. With the aid of our detailed observations and planning, we are able to fully support our gifted and talented children.

## **Equal Opportunities†**

All children and their parents are treated as individuals at Little Foxes.

## **Listening to Parents**

We are always happy to receive your comments and feedback. Please do not hesitate to talk to us about any concerns you may have, or suggestions you would like to make. We receive a lot of lovely cards and letters which we keep in our "Thank You" album which can be found in the parent's sitting area on the first floor.

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† For more information, please refer to the Little Foxes' Parent Policies.





### 3 Health, Security and Staffing

#### Security

Safety is paramount in our consideration for the children.

Equipment has been selected to meet or exceed the current legal requirements. The building is equipped with a fire alarm system and fire and safety equipment is inspected regularly by an outside agency. Fire drills are held on a regular basis.

The gardens are properly fenced to provide secure areas, whilst maintaining the stunning views across the vale.

Security cameras monitor the entrance and car park. This is the only access point for parents/carers, visitors and staff. Parents/carers have their own fob keys (obtainable for a small deposit) which give them access through the security entrance system to the front lobby and reception. We ask that all those who regularly drop off and collect children from the nursery are issued with their own fob key.

The multi-sensory room and hydrotherapy room are also monitored by cameras, and a “nurse call” system is in operation throughout the building.

#### Medical Matters

All staff hold a first aid certificate. In addition, Little Foxes is registered with Tinkers Lane Doctors' Surgery in Royal Wootton Bassett and babies and children do not have to be registered with that surgery for us to take them there in the case of an emergency.

As at home or in school, occasionally a child may get the odd little bump or graze due to over-enthusiastic play or a moment's lack of attention. If this happens, the child will be checked by two members of staff and the incident, however minor, will be recorded in the accident book. You will be informed when you collect your child, and you will be asked to sign the accident book.

Little Foxes will administer medicines that have been prescribed by a doctor, dentist, nurse or pharmacist. Some non-prescription medicines will also be accepted, although their acceptance usually requires written advice from the child's doctor. If your child requires any medication (regular or temporary), you should request an authorisation form to give permission to staff to administer it.

For more information, please refer to the relevant sections detailing procedures in the Little Foxes' Parent Policies.

#### Staff

All members of staff and the proprietors have been vetted by the Disclosure and Barring Service (DBS – formally the Criminal Records Bureau).

All babies and children have a Key Worker to ensure all the needs of the child are catered for. Your child's Key Worker is your first point of contact for passing and collecting information. Key Workers gather information concerning your baby/child and use this to plan activities that will enhance their development. We meet or exceed government regulations for staff-to-child ratios for each age group. We employ additional staff to enable our Key Workers to have time out of



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their rooms to keep children's written development records up to date and for Room Leaders to write their planning.

Over 80% of our staff are qualified. Those that are not are working towards a recognised qualification. We operate a continuous staff training programme and employ an external agency to provide appropriate training for us.

Photographs of all our staff are displayed on the notice board in the reception areas.

### **A note on COVID-19**

Inevitably the global pandemic has had an impact on our daily routines and practice. We were forced to close during the first national lockdown in April 2020, reopening in the June of that year and have operated since then following our COVID risk assessment, with guidance from the Department for Education and the local authority. For parents this has most noticeably resulted in staggered drop off and collection times, and restrictions in our 'open door' policy. The majority of these measures are thankfully no longer required and we have therefore decided not to include specifics here. Please feel free to contact the nursery if you'd like to discuss our safety procedures in more detail.



## Clothing and Footwear

Little Foxes has its own embroidered uniform which has been selected to be practical, comfortable, hard-wearing and sensibly priced. The uniform is designed to help promote independent skills, and we ask that all children in Nursery School and Pre-prep wear their uniform when attending Little Foxes.

Uniform is available to order direct from Shopkeep Easy: <https://www.shopkeepeasy.com/521460>

Shorts are essential for gym and movement classes and swimwear should also be kept on site. Clothing will be laundered as necessary and stored in the children's tote boxes.

Please ensure all articles of clothing are named.

Soft slippers or daps must be worn inside at all times by all children at Little Foxes. No outside shoes are permitted within the rooms at any time.

Parents are asked to remove dirty outside shoes at the entrance, or to cover them with the plastic shoe covers provided. No outside shoes may be worn within the baby or toddler rooms.

**A parent says...**

*"The extensive range of activities coupled with the educational standards and caring staff make this the best nursery in the area."  
(L.W. Great Somerford)*

**A parent says...**

*"Our 3 year old settled in well and has grown in confidence over the last few months. We looked at a number of nurseries in the locality before choosing Little Foxes. We were impressed by the environment the children enjoy. Walking round the nursery on our early visits it was obvious that the children were happy there. There is a wide range of activities to stimulate the children, covering creative, physical and educational play. The staff are caring, but there is a healthy level of discipline when required, which is lacking in other places we visited. I would happily recommend Little Foxes to friends and colleagues."  
(S.K. Christian Malford)*



## 4 Facilities

### School Hall

The school hall has an excellent range of equipment designed to develop hand/eye co-ordination, balance and muscle control. There is a mini-gym with wall bars, ropes and ladders, plus free-standing gym equipment. We have five-a-side football nets, short tennis and basketball nets and equipment for fun games that encourage co-operation and team playing.

The hall has a portable stage with professional lighting and a mirror ball and we have lots of interesting musical instruments. Music, drama and dance are important elements of the curriculum and parents/carers are invited to watch children sing and perform in our Christmas productions.

### Hydro-Therapy Pool

All children, irrespective of the sessions they attend, have the opportunity to use our brand new pool as a fun way to relax and have a good time, but most importantly to develop good muscle control and full sensory development, language skills and mathematical concepts. The pool is an ideal place to teach early swimming skills. The pool is extremely beneficial for children with special needs.

A member of staff is always in the pool with the children and armbands and floats are provided. The room has a security camera, and a "nurse call" alarm cord has been installed above the pool. The water is kept clean by a powerful filter system, which uses Bromine and includes UV disinfection to help kill all harmful bacteria. The quality of the water is checked daily and recorded.

Parents whose children are in nappies are asked to provide disposable swimming nappies and neoprene over nappies – known as 'Happy Nappies', or similar.

Parents are welcome to book time in the pool during our lunch time periods. This is an ideal way for all the family to relax together, or for parents to unwind on their own. Please refer to the separate "Additional Services" leaflet, or ask a member of staff for further details.

### Multi-Sensory Room

A calming, white space with soft walls and floor to encourage exploration with especially designed equipment and interactive switches, projected images and corresponding relaxing music help to create very tactile environment, ideal for all ages, children and adults! This room is a key area for the sensory development of children with special needs.

All children will find this room beneficial to language development as well as science and exploration skills (knowledge and understanding of the world).

The multi-sensory room has a security camera and a "nurse call" alarm system.



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Again parents are able to book time in this room. Please refer to the separate "Additional Services" leaflet, or ask a member of staff for further details.

### **Storage for Personal Belongings**

The children have coat pegs and cubbies for their outdoor shoes and coats in the corridors close to their rooms. Each child has a box in his/her room for personal belongings, such as a favourite small toy and slippers. Please take all personal belongings home at the end of each session, both from your child's box and the corridors.

### **Bathroom and Toilet Facilities**

Appropriately sized toilets and washbasins are available on both floors, together with nappy changing and potty training facilities. We supply everything to cater for your child's hygiene, including nappies. A shower and bath are available in the hydrotherapy pool area.

### **Rest and Relaxation**

Babies and toddlers have their own cots/beds and bedding in separate bedrooms, and we will follow your home rest and sleep patterns. For older children, quiet relaxing sessions are provided on soft cushions within the book areas, after lunch and whenever a child needs a rest.

### **Main Garden**

This garden is for use by 3 to 5 year olds. The main garden has a play fort with slide, a fireman's pole and climbing wall. There is an area for ball games, as well as a hard-covered patio and an area for planting.

### **Toddler Garden**

This garden is for use by 15 to 36 month olds. It is equipped with a pirate ship, a play house and a slide. There is a grass area, a hard-covered patio and an area for planting.

### **Meadow**

We opened our Meadow in June 2015; a fantastic new space for all the children to enjoy. The large grassed area allows for a wide range of outside activities including ball games, parachute play, an area for den making and a mud kitchen.

### **Mini-Bus**

Little Foxes has its own mini-bus for trips off site. We make regular visits to the local church, library, market, play park and forest. Longer excursions are made to special places of interest relevant to the age group of children. These visits are often linked to the room/class topic. E.g. The Egg Theatre Bath, Cotswold Wildlife Park, @Bristol, Roves Farm. All seats in the bus are fitted with adjustable seat belts. The bus is equipped with a DVD player to provide entertainment



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for the children on longer trips. The bus can only be driven by those with the appropriate PSV driving licence and is VOSA checked. We have our own permanent driver.

### **Laundry Service**

We have laundry staff who ensure that all bedding, towels, swimsuits and clothes are kept clean and ironed.



## 5 Meals

Our kitchen staff prepare and cook three-course meals for breakfast lunch and tea. We offer children a healthy, balanced diet and discourage faddy eating habits. Research has shown that children who show signs of negative, disruptive behaviour often have irregular eating habits or a poor diet.

All meals are prepared daily on the premises with fresh ingredients. The menus are planned on a four-weekly basis to ensure the children get a varied and interesting diet and making best use of the fruit and vegetables that are in season. The day's menu is displayed on a blackboard in reception.

Water and fresh fruit are available in all rooms throughout the sessions and all beverages, snacks and main meals are included in the fees.

Meal times are an excellent time to develop good personal and social skills. Nursery and Pre-Prep children eat their main meals in the school hall in small groups with staff members sat at the table eating with them. Babies and toddlers eat their meals in their rooms.

### Special Diets

Special diets are catered for (for example, dairy-free, vegetarian) and our Head Cook is always happy to meet with you to discuss your child's needs.

### Weaning

When the time comes for your baby to move onto solids, a weekly weaning menu will be provided, gradually introducing new and more consistent foods. We have weaning guidelines which we share with parents.

### Sample Menu (Babies from 9 Months)

**Breakfast:** Baby rice / oat cereal; banana;

**Mid-Morning Snack:** Carrot sticks; melon

**Lunch:** Steamed plaice fillet, potato, carrot, tomato

**Mid-Afternoon Snack:** Pear slices

**Tea:** Cheese and broccoli bake; fruit yoghurt / fresh fruit

### Sample Menu (From 18 Months)

**Breakfast:** Weetabix or Rice Krispies with whole milk; scrambled egg on toast, apricots

**Mid-Morning Snack:** Cheese cube and crackers; carrot sticks; milk / water / juice

**Lunch:** Bean and pasta salad with bread roll; roast chicken with roast potatoes, cabbage, carrots and gravy; orange and kiwi salad with Greek yoghurt

**Mid-Afternoon Snack:** Mixed sweet pepper coulis spread on toast fingers; milk / water / juice

**Tea:** Cheese and tomato pizza; cucumber salad; fruit yoghurt; cake



## 6 Introducing the Units

### Organisation

Little Foxes is divided into five units:

- ☉ Babies
- ☉ Toddlers
- ☉ Nursery School
- ☉ Pre-Prep
- ☉ Out of School Club

The organisation of each of the units is described in the following sections, except the Out of School Club, which has its own separate prospectus.

### Settling In

Many babies/children are leaving the home environment for the first time and for this to be a happy, stress-free time (for parent/carers as well as the children!) this needs to be handled professionally. Our qualified staff have experience in ensuring that your child settles in as quickly as possible.

We encourage you to come and visit with your baby/child and to look around the rooms together. A member of the management team will introduce you to the staff and guide you through the rooms. They will explain life at Little Foxes and try to answer any additional questions as you go around. However, if you have any aspects which are particularly important to you or if you have any concerns, it is a good idea to prepare them in advance (some parents come with a list). Of course if you forget to ask something, or it springs to mind later, please do not hesitate to ring, or come back for another visit.

Once you have decided on a start date, please complete a registration form and pop it back to us. We will then confirm your place in writing and send you details of our full settling-in procedure. This includes a questionnaire concerning your initial thoughts and any anxieties about leaving your child for the first time, so when you arrive for your first visit we already have an understanding of exactly how you feel and we can settle you into our nursery confidently too! We will invite you to arrange visits with your baby/child as often as you can, gradually leaving your baby/child for short periods until you are both happy and confident. Most children settle in quickly; some take a little longer, so please be led by them.

There is a small parents' sitting room on the first floor, where you can wait during the first, shorter visits. Reading materials and refreshments are available.

We can arrange home visits if you so wish. It is often beneficial for young children to meet our staff in their own familiar surroundings with their own play things around them. Please ask at your first visit.





## 7 Babies

### The Rooms

We have three baby rooms situated on the first floor, each with its own family room and adjacent bedroom, all furnished to a high standard.

The family rooms have their own messy/feeding area, with a separate, soft-carpeted play area.

### Children and Staff Numbers

Each room is for nine/twelve babies with a staff ratio of 1:2 (the Room Leader and three nursery nurses) for our young babies and 1:3 for older babies/toddlers. Staff keep you informed on a daily basis concerning how your baby has been and what progress he/she has made.

### Activities

The emphasis is on a calm but stimulating family atmosphere. Through the Early Years Foundation Stage Curriculum we plan daily activities. We have a large range of first class equipment to encourage the full development of babies, especially hand/eye co-ordination, muscle control and all areas of sensory development. As well as being in their special rooms, babies also benefit from visits to the hydro-therapy pool, multi-sensory room, multi-sensory garden and school hall (See Section 0 – Facilities).

Activities include:

- ☉ Relaxing one-to-one with their Key Worker
- ☉ Listening to music (tapes and singing)
- ☉ Looking at books
- ☉ Water play
- ☉ Getting messy with paint, goop and jelly!
- ☉ Sleeping (following your home rest and sleep patterns)

### Learning Journeys

Details of baby's observations and assessments are collected in a 'Profile' providing us all with a clear understanding of baby's favourite activities and development progress. We make notes on current progress and the next steps for further development. The Profile is very much a shared product with parents and follows through all the units at Little Foxes.

Daily diary pages to take home keep parents informed of baby's day



### **Feeding**

We have a quiet area for our breast-feeding mothers to sit and feed comfortably. We can help you create your own milk bank and will store expressed milk for you. Staff are always available to offer advice. We also provide Aptimal and SMA formula milk.

When the time comes for your baby to move onto solids, we will provide food at the appropriate consistency. All baby food is prepared with fresh ingredients by our kitchen staff. Babies are offered a varied, balanced diet, introducing many new tastes to encourage healthy eating habits for life. (See also Section 5 – Meals).

### **Moving On**

Babies move through the baby rooms as we feel will best support their current development needs. The structure of each of the three rooms is planned around the needs of the current cohort of babies, so it is important we keep babies who have reached similar development milestones playing and learning together. For example those just pulling to stand and taking their first steps will be encouraged by watching their friends trying to do the same and the furniture and non static equipment can be planned accordingly to support them. Likewise those who are not yet walking will not take kindly to being trampled on by those taking their first unsteady steps. Once the structure of the whole room is managed we can then plan for the individual needs and interests of each of our babies. Babies move on from baby three at around 24 months into toddler two. This again is very much based on the individual needs of the child and the current ages and development stages of the toddlers. Moving on to any new room is always preceded by a number of visits to the new room so your child has a chance to get used to his/her new surroundings.



## 8 Toddlers

### The Rooms

We have two toddler rooms situated on the first floor, both of which are furnished to a high standard and have equipment for all areas of child development.

In addition, each room has a main feature:

- ☉ Toddler Two has soft play shapes and animals
- ☉ Toddler Three has a large role play area

### Children and Staff Numbers

Each room is for eight to twelve toddlers with a staff ratio of 1:4 (the Room Leader and one/two nursery nurses).

### Activities

Toddlers have their own “base” room where they spend most of their sessions, but they also spend time with their Development Worker in each of the other rooms, exploring different play experiences and ensuring that every day is stimulating, varied and lots of fun. Toddlers also benefit from visits to the hydro-therapy pool, multi-sensory room, multi-sensory garden and school hall (See Section 0 – Facilities).

Each session is planned through the Early Years Foundation Stage Curriculum to ensure that every toddler has the opportunity to participate in many activities, including:

- ☉ Art, craft, sand and water play
- ☉ Cooking
- ☉ Construction
- ☉ Fine manipulative play (such as bead-threading)
- ☉ Singing and listening to music
- ☉ Listening to stories and looking at books
- ☉ Outdoor play
- ☉ Sleep/rest time after lunch (and following your home rest patterns)
- ☉ Books are taken home daily to share stories and Harry Bear often likes to visit you at home.



## Meal Times

Meals are eaten together as a social event in their own base room. We try to encourage independent eating with spoons and fork. Staff are always on hand to help with cutting food into manageable pieces. (See also Section 5 – Meals).

## Potty Training

Whilst they are in toddlers, most children are ready to start using the potty. Please let us know when you start potty training at home and we will work with you to ensure there is a consistency of approach at home and in nursery. There are bound to be a few “little accidents”, so it is useful to have a change of clothes in your child’s personal box. Little Foxes also has spare clothing, just in case.

## Development Matters

Our Learning Journey profiles record your toddler’s activities and development following on from babies along with daily diary pages. Key Workers arrange times with you to sit and explain the information gathered and go through work products with you. Our staff have excellent knowledge of child development and their knowledge and experience is constantly updated through monthly in-house training sessions as well as regular training off site. We use a wide range of reference material which enables us to make accurate judgements of your child’s development milestones.

## Moving On

We believe in moving children on to their next room according to their social, emotional and development needs. All children develop at their own pace and we try and move small groups of children at the same time so that they can stay with their friends. Most children move downstairs into the Nursery School during the term after their third birthday.

Toddlers go on several visits to Nursery before moving on, so they get used to their new surroundings and meet their new Key Worker.

***A parent says...***

*“I have never had a problem with my son not wanting to go to nursery in the morning. However, I have often had a problem with him not wanting to leave at the end of the day!!”*

*(V.B. Dauntsey)*



## 9 Nursery School unit

### Nursery Rooms

The Nursery School is three areas:

- ☉ Main room
- ☉ Library
- ☉ Craft room

In the main room the focus is on early numeracy skills, large and small construction, manipulative work, small world play, and exploring and investigating with interesting display tables to excite the inquisitive mind! There is also a well-resourced role play area. The library provides a quiet area where the children can share books, listen to stories and music, and develop early language and literacy skills and be introduced to the computer. The library has big cushions, a sofa and a fish tank and is a lovely place to relax in. Language and literacy activities are taken home daily.

The craft room is where everything messy and creative goes on! From painting to goop and water play.

### Nursery Groups

The Nursery Unit is divided into three groups:

- ☉ Ducklings
- ☉ Woodpeckers
- ☉ Kingfishers

Each group has its own Key Worker who moves around the rooms and activities with the children and linking with the Early Years Foundation Stage Curriculum providing guidance and autonomy.

### Children and Staff Numbers

We have a maximum of 24 children within our Nursery School Unit with an average staff ratio of 1:6. This will depend on the needs of the children and the activity.

### Development Matters

Whether your child has moved down from Toddlers or is joining us in readiness for Government Funded places the children's learning journey profile contains all the information concerning your child's time with us, their interests, development goals and the next steps to be covered. Development Workers arrange times with you to sit and explain the information gathered and go through work products with you.



## Activities

Example of a typical day in Nursery School:

Time	Activity	Comments
07:30-08.30	Arrival Breakfast Free play	Eaten in the school hall A choice of activities in the Nursery unit
09.00	Morning Registration	Sharing news / talk about the current topic / listen to a story / say a prayer
09.20	First Session	Library for early language and literacy
09.55	Outside Play	
10.20	Snack Time / Singing	
10.45	Second Session	Main room activities: maths skills / role play / construction
11.15	Third Session	Craft / hydro-therapy pool / multi-sensory room
11.35	Fourth Session	Physical room / school hall
12.00	Lunch	Eaten in the school hall
12.45	Rest time	Listening to stories / music / nap
13.10	Outside Play	
13.30	Afternoon Registration	See Morning Registration above
13.50	Fifth Session	Main room activities: maths skills / role play / construction / art and craft
14.15	Sixth Session	Library for computing, language and literacy
14.45	Seventh Session	Physical room / school hall / hydro-therapy pool / multi-sensory room
15.15	Snack Time / Singing	
15.30	Outside Play	
16.00	Home time for School Day children	
16.05	Eighth Session	Main room activities continued from Fifth Session / school hall / hydro-therapy pool / multi-sensory room / outside play
16.45	Tea Time	
17.00	Home time/Story Time PM only children	
17.35	Free play	

## Moving On

At around the age of 4 years, Nursery School children move on into the Pre-Prep unit.



## Little Foxes Childcare and Education

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Children go on several visits to Pre-Prep before moving on so they get used to their new surroundings and meet their new Key Worker. Children entering a reception class as a very young four year old (late summer born) are likely to transition into school from our Nursery School Unit.



## 10 Pre-Prep

### Pre-Prep Room

The Pre-Prep room is furnished to the highest standards and includes a play loft for more physical activities. The room is organised to encourage self-reliance and freedom of choice.

### Pre-Prep Groups

The Pre-Prep unit is divided into two groups according to age and ability.

The emphasis is on working with the Early Years Foundation Stage Curriculum in readiness for full time School. Our aim is to support the development of each child to his/her full potential whilst nurturing a love of knowledge and learning.

The children are given the opportunity to work individually and in teacher-led groups of varying sizes. This approach is designed to help children with the transition to larger class sizes in primary school. There is also plenty of time allocated within each session for autonomous play.

### Children and Staff Numbers

There are usually eighteen children in the Pre-Prep unit working with their Teacher and a Nursery Nurses

### Development Matters

The children's learning journey profiles will now be brimming with up to date information showing your child's achievements and the next steps to be covered. Development Workers arrange times with you to sit and explain the information gathered and go through work products with you.

#### ***A parent says...***

*"My daughter has been at Little Foxes for 3 years, as a full-time, all-day pupil. At the beginning, like many parents I am sure, I was anxious (Am I doing the right thing etc?). Now that she is about to leave to start school, I owe a great deal to Little Foxes, in giving her confidence, independence and the solid grounding which she has in her reading, writing and arithmetic, which has been developed through free play, messy play, structured and role play. She has loved every minute, and will be attending the Out of School Club a couple of times as week."*

*(L.M. Little Somerford)*





## Activities

Example of a typical day in Pre-Prep:

Time	Activity	Comments
07:30-08:30	Arrival Breakfast Free play	Eaten in the school hall A choice of activities in the Pre-Prep unit
09.00	Registration	Sharing news / talk about the current topic / listen to a story / say a prayer
09.20	First Session	Mathematics / construction
10.10	Snack Time / Singing	
10.30	Outside Play	
10.50	Second Session	Language and literacy / knowledge and understanding of the world
11.30	Third Session	Physical development / school hall / multi-sensory room
12.00	Lunch	
12.45	Quiet Time	Listening to stories / music / nap
13.10	Outside Play	
13.30	Registration	
13.50	Fourth Session	Language and literacy / mathematics
14.20	Fifth Session	Creative development / art and craft
14.45	Outside Play	
15.00	Sixth Session	Knowledge and understanding of the world / hydro-therapy pool
15.45	Snack and Story Time	
16.00	Home time for School Day children	
16.05	Seventh Session	School hall / multi-sensory room
16.45	Tea Time	
17.00	Story Time/ Home time for afternoon-only children	
17.30-18:00	Free play	

## Moving On

Children can stay in Pre-Prep until after their fifth birthday, or whenever they start full-time education.



## Little Foxes Childcare and Education

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We wish all our children the very best as they leave us to go primary school and we look forward to seeing many of them back again at our Out of School Club!



## 11 Early Years Foundation Stage Curriculum 0 – 5 years

This section gives a brief overview of the Early Years Foundation Stage Curriculum which begins from birth and ends at the end of the Reception Year in school

The Principles which guide the work we do with our babies and children are grouped into four themes:

- ⊙ **A Unique Child** – every child is a competent learner from birth who can be resilient, capable, confident and self assured.
- ⊙ **Positive Relationships** – Children learn to be strong and independent from a base of loving and secure relationships with parents and/or a key person.
- ⊙ **Enabling Environments** – the environment plays a key role in supporting and extending children's development and learning.
- ⊙ **Learning and Development** – children develop and learn in different ways and at different rates and all areas of Learning and Development are equally important and inter-connected.

The **prime** and **specific** areas of **Learning and Development**:

### Prime Areas

- ⊙ Personal, Social and Emotional Development
- ⊙ Physical Development
- ⊙ Communication and Language

The **prime areas** begin to develop quickly in response to relationships and experiences, and run through and support learning and development in all other areas.

### Specific Areas

- ⊙ Literacy
- ⊙ Mathematics
- ⊙ Understanding the World
- ⊙ Expressive Arts and Design

The **specific areas** include essential skills and knowledge. They grow out of the prime areas, and provide important contexts for learning.



## Prime Areas:

### Personal, Social and Emotional Development

*Focusing on: Making relationships, self-confidence and self-awareness, managing feelings and behaviour.*

This is a strong feature of Little Foxes. It is, of course, a huge and complex area in which children develop at very different rates which tend not to be age related. The children are encouraged to take turns and share, show respect for one another and the environment and to form good relationships with adults and their peers.

We use the morning and afternoon registration time for group discussion during which the children are encouraged to talk about anything of interest to them. This may be their general news, or related to their current topic. We also talk about the weather, the days of the week and months of the year. These sessions are designed to build on listening and concentration skills, self-confidence and self-respect.

Personal independence is encouraged. The children keep themselves clean and brush their teeth and hair. The furniture design allows children to select resources independently, thereby encouraging them to become independent learners.

We have a number of pets which the children help to take care of.

Trips to places of interest are arranged each term. These trips usually support the current topic and this is a good time for parent/carers to be involved.

### Religious Education

It is important for young children to approach early years experiences related to religious education with open attitudes and interest and to feel free to talk about the place of religious experience in their own lives. In order that this can happen it is necessary for us to foster an environment where children can appreciate that everyone is of equal importance, where diversity is celebrated and where children can develop an understanding that the needs of everyone should be treated fairly and equally. We strive that by providing such a learning environment, cultural and religious diversity is regarded as positive and children can feel that they are able to express their view points and beliefs and begin to form a firm understanding of their own culture.

Our children learn simple Christian hymns and are taught to say Grace before meals. We hold regular assemblies and enjoy role playing bible stories. Many craft activities reinforce our learning. We visit Brinkworth Church regularly and enjoy the sensory experience as well as listening to stories and singing. Christmas is celebrated with a traditional Nativity play for all our families and friends to enjoy.

We also learn songs from around the world and the children's understanding of other cultures is developed through celebrating festivals, our topic work, books, puzzles, role-play toys and wall displays as well as trips off site.



## Physical Development

*Focusing on: Moving and handling, health and self-care*

We have excellent facilities both inside and out providing opportunities for children to develop their gross physical skills. We have weekly planned P.E. classes, games, music and movement, time spent in the hydro pool and outside play daily. Children are given support to be active and interactive and improve their skills of coordination, control, manipulation and movement. They are able to use a wide range of small and large equipment developing an awareness of space, of themselves and of others. They are encouraged to be imaginative, to experiment and share their ideas.

With a mini bus on site we are able to use the local parks, forests and sports fields to further develop the children's physical skills.

Children are supported in developing an understanding of the importance of physical activities and recognising the changes made to their bodies when they are active. They are encouraged to make healthy choices in relation to food.

With support children are encouraged to handle a range of tools, objects, construction and malleable materials safely and with increasing control.

## Communication and Language

*Focusing on: Listening and attention, understanding and speaking.*

Children are listened to and we encourage their conversation with both their peers and adults. We make links with children's words and gestures supporting children in using a variety of communication strategies. For the very young we introduce baby signing alongside the spoken word.

Children are encouraged to experiment with words and sounds, for example in nonsense rhymes. We encourage children to reflect upon what they have been doing and explain events.

Children have the option of having a weekly lesson with a French teacher, introducing the French language through games, songs and fun activities.

## Specific Areas:

### Literacy

*Focusing on: Reading and writing.*

Children are introduced to phonetic sounds through rhymes, songs and language games. Children are encouraged to identify the initial sound in their name and every day objects, linking and blending sounds. We share stories together and have many books in large format to involve a small group or whole class, using puppets and real objects as props. We encourage children to handle books correctly and help them to understand that the print carries meaning. We use story boxes and story sacks to enhance learning. Some children will begin to read before they leave us.

The children choose a book to take home every day to share with parents.



Mark making is encouraged through a variety of mediums giving children support to practice letter shape as they paint and use pencils etc. We support children in recognising and writing their own name and teach children to form letters correctly.

Our computers have excellent language and literacy software which all the children are encouraged to use.

### **Mathematics**

*Focusing on: Numbers and space, shape and measure*

Many opportunities are given to develop numeracy skills and problem solving throughout the nursery. Babies and toddlers are encouraged to seek out pattern and make connections within their environment. Children are taught mathematical language, and we have excellent resources, including computers, to develop experimentation, sorting, matching, comparing, counting and number recognition. We also use number games and rhymes to assist in understanding the value of numbers and mathematical techniques.

### **Understanding of the World**

*Focusing on: People and communities, the world and technology*

Children are supported in developing the knowledge, skills and understanding that help them to make sense of the world. We provide opportunities for them to use a range of tools safely. They are able to encounter creatures, people, plants and objects in our natural environments and in real-life situations. They are able to participate in practical experiments, observe, explore, investigate and take safe risks. Children have the opportunity to use a vast range of materials and regularly participate in cooking activities.

We have topic, nature and science tables along with wall displays which help reinforce understanding and instigate discussion.

An understanding of time, past, present and future is encouraged daily during discussion times, stories and role play.

Our many trips off site help to reinforce children's learning, there is nothing quite like learning from real life experiences, being out and about in the countryside or visiting the local flour mill.

Children have the opportunity to use a range of ICT equipment including remote control toys, recording equipment and computers. We have PC's as well as lap tops and children learn to complete relevant computer programmes independently and create, save and retrieve their own work.

### **Expressive Arts and Design**

*Focusing on: Exploring media and materials, being imaginative.*

Creativity is all about being expressive and so much of the curriculum can be taught through creativity. Children easily gain a sense of achievement through being creative, building on their confidence and self esteem. There is a great deal of sensory learning through creativity and that involves all aspects of the brain.



## Little Foxes Childcare and Education

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Each room at Little Foxes has a “wet area” (as well as outside!) for very messy creative activities, including: - clay, goop, jelly, dough, paint, glue, water, sand, and mud to name but a few! And the children have access to a variety of tools and supports.

Our teachers support the children’s learning through messy play, role play, dance and music. We also have an excellent range of musical instruments and we employ professionals to support the children’s knowledge of music and drama and a qualified dance teacher for tap, ballet and jazz dance.

Children are encouraged to use their imaginations and explore. Learning is fun!

### **A parent says...**

*"My son thoroughly enjoyed his time at Little Foxes. He had lots of fun, made some good friends and started his first year at school very well prepared."  
(A.H. Braydon)*

## **Characteristics of Effective Learning**

At Little Foxes our practice is based on these key principles, and is shaped by encapsulating them in everything we do. Through our practice and our ethos, the principles of the EYFS are embedded into our environment, teaching and in turn the children’s learning, and through doing so we aim to provide all children with the best possible start in life, and provide them with a strong foundation for learning.

Through observations we reflect on how each child learns, and establish what type of learner they are, for example, predominantly kinaesthetic, audio or visual learners. We are then able to develop activities and experiences which enable each child to get the most out of an activity. In the EYFS it states three characteristics of effective teaching and learning, these are:

- **Playing and exploring** – children investigate and experience things, and ‘have a go’;
- **Active learning** – children concentrate and keep on trying if they encounter difficulties, and enjoy achievements;
- **Creating and thinking critically** – children have and develop their own ideas, make links between ideas, and develop strategies for doing things.

We can use these characteristic to also reflect on the different ways that children learn and reflect this in our practise through our planning and guidance of children’s activities.

**We have written many booklets for parents covering all areas of the EYFS.**

## **Summative Assessments**

Your child’s Key Worker will write a Summative Assessment to support their transition into their next room or onto a new school or setting.



## Little Foxes Childcare and Education

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These assessments not only keep parents up to date with their child's development but also inform their new Key Worker of their interests, next steps and celebrate their achievements.

End of Document



# Inspection of Little Foxes Childcare and Education for Children and their Parents

The Common, Brinkworth, Chippenham, Wiltshire SN15 5DX

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Inspection date: 18 April 2023

**Overall effectiveness** **Good**

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The quality of education **Good**

Behaviour and attitudes **Good**

Personal development **Good**

Leadership and management **Good**

Overall effectiveness at previous  
inspection Good

## What is it like to attend this early years setting?

### The provision is good

Children are happy and settled, including babies who are very new to the nursery. Before starting at the nursery, children attend settling-in sessions with their parents. This helps them to establish early relationships with the staff and their peers. Staff follow children's individual routines in line with their needs. Babies sleep when they need to and develop warm relationships with their key person. Babies show they feel comfortable with the staff. For example, they climb onto staff member's knees during play and seek out staff for cuddles. Older children confidently chat to visitors and tell them all about what they enjoy most about the nursery. Children feel safe in this welcoming nursery.

Leaders plan and provide an ambitious curriculum. Staff place a strong focus on promoting children's independence and developing their communication and language skills. For example, older children practise wearing school uniforms and tidy resources after using them. Younger children learn how to pour drinks by themselves and wash their hands on their own. This promotes children's independence and self-awareness to look after their belongings. Babies explore books with their key person. They point at pictures in the storybooks and copy as staff make animal sounds. Older children listen intently as staff tell them what is for lunch, introducing new words such as 'couscous' and 'tagine'. This helps to expand their growing vocabulary. Staff complete regular assessments to help minimise any gaps in learning. As a result, children make good progress from their starting points.

### What does the early years setting do well and what does it need to do better?

- Leaders are passionate about their vision for the nursery. They reflect on practice and strive for improvement. The manager and long-standing staff team have a positive approach to providing the best outcomes for children. They implement advice and guidance from the local authority and other agencies to enhance staff's knowledge and understanding of safeguarding and practice. Staff say they feel well supported in their roles.
- Babies are developing a sense of identity and belonging. For instance, staff encourage them to look at their reflection in mirrors. They use words to describe babies' features, such as eyes, ears and nose. Babies laugh and point to their nose as they look in the mirrors, attempting to copy words that staff use. This helps to support babies with their early speaking skills.
- Stories are paramount to the nursery's curriculum. Children actively get books out and look at the pictures independently. Staff engage children further as they read stories with excitement and enthusiasm. Furthermore, leaders promote 'story bags', where children can take books home to enjoy with their families. Children are developing a love of reading.

- Occasionally, the set routines followed by staff do not consider the needs of the older children. For example, after mealtimes, 'quiet time' is promoted for all children. Children lay on blankets to listen to an audio story for an extended period. At these times, some children become restless, distracting their peers because they are not interested in this activity.
- Staff encourage children to be independent learners and give them lots of opportunities to explore and experiment using different materials. For example, older children participate in dry food play. Staff successfully encourage children to make predictions on how many scoops will fill containers, and they introduce mathematical concepts such as 'volume, depth and similarity'. Children work together to test their ideas of which is 'smaller' and 'bigger'. As a result, children become confident to use mathematical language in their play.
- Overall, children behave well. Older children demonstrate a good understanding of their own and other's emotions. They are beginning to regulate their own behaviour and build strong friendly relationships with each other. For instance, during their chosen play, they listen and respect each other's ideas, waiting for their peer to finish speaking before they start. Babies learn to value each other's space from an early age, and staff sensitively support them to share resources. Staff step in when they see younger children's unwanted behaviour. However, they do not always consistently use the behaviour management strategies that are in place, and children's learning can be disrupted.
- Partnership with parents is strong. Parents are extremely complimentary about the care and education that the staff provide their children. They are happy with the progress that their children make. Leaders and staff work hard to build positive relationships with the parents. They provide them with a wealth of information. For example, one leader has taken additional courses to support families with neonatal babies or breast-fed babies, preparing these families for nursery life and promoting home visits for the transition into the setting, particularly around feeding and attachment issues.

## Safeguarding

The arrangements for safeguarding are effective.

The manager ensures that staff undertake safeguarding training and provides regular support to help them understand their duties in relation to safeguarding. Staff are very knowledgeable about how to keep children safe. Staff know the signs to look out for in children and their wider families. They know what to do if they have a concern about a child's safety and well-being. Additionally, staff know what to do if they have a concern about a colleague's conduct. The manager follows robust recruitment procedures to ensure that staff are suitable to work with children.

## What does the setting need to do to improve?

**To further improve the quality of the early years provision, the provider should:**

- organise quiet times more effectively so that they accommodate children's needs more successfully
- ensure behaviour management strategies are consistently used by all staff throughout the setting.

## Setting details

<b>Unique reference number</b>	EY245003
<b>Local authority</b>	Wiltshire
<b>Inspection number</b>	10284556
<b>Type of provision</b>	Childcare on non-domestic premises
<b>Registers</b>	Early Years Register, Compulsory Childcare Register, Voluntary Childcare Register
<b>Day care type</b>	Full day care
<b>Age range of children at time of inspection</b>	0 to 5
<b>Total number of places</b>	100
<b>Number of children on roll</b>	153
<b>Name of registered person</b>	Sandra Willy & Kenneth Willy Partnership
<b>Registered person unique reference number</b>	RP520996
<b>Telephone number</b>	01666 510356
<b>Date of previous inspection</b>	7 October 2021

## Information about this early years setting

Little Foxes Childcare and Education for Children and their Parents opened in 1993 and re-registered in 2002 following an expansion of its premises. The setting operates from a detached building situated in the village of Brinkworth, Wiltshire. It opens Monday to Friday, from 7.30am to 6.30pm, all year round. The nursery is in receipt of funding for the provision of free early education for children aged two, three and four years old. There are 40 members of staff. Of these, 33 hold appropriate early years qualifications, including four staff who are qualified to degree level.

## Information about this inspection

### Inspectors

Marie Swindells  
Sarah-Louise Clements

## Inspection activities

- The inspector discussed any continued impact of the COVID-19 pandemic with the provider and has taken that into account in their evaluation of the provider.
- This inspection was carried out as a result of a risk assessment, following information received about the provider.
- The inspector reviewed relevant documentation, including the suitability checks of all adults working in the setting.
- The manager and inspector completed a learning walk together of all areas of the nursery and discussed the early years curriculum.
- The inspector carried out one joint observation of an activity with the manager, and they evaluated this together.
- The inspector observed staff practice in all the rooms and spoke to them at convenient times during the day.
- The inspector spoke to parents during the inspection and took account of their views.

We carried out this inspection under sections 49 and 50 of the Childcare Act 2006 on the quality and standards of provision that is registered on the Early Years Register. The registered person must ensure that this provision complies with the statutory framework for children's learning, development and care, known as the early years foundation stage.

If you are not happy with the inspection or the report, you can [complain to Ofsted](#).

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# LITTLE FOXES CHILDCARE & EDUCATION

## FOR CHILDREN AND THEIR PARENTS.

Established 1986

The Common, Brinkworth, Chippenham, Wiltshire, SN15 5DX

Telephone (01666) 510356

[www.littlefoxesnursery.com](http://www.littlefoxesnursery.com)



### Little Foxes Term and Holiday Dates 2022 - 2023

	September				
Mon	5	12	19	26	
Tue	6	13	20	27	
Wed	7	14	21	28	
Thu	1	8	15	22	29
Fri	2	9	16	23	30
Sat	3	10	17	24	
Sun	4	11	18	25	

	October				
Mon	3	10	17	24	31
Tue	4	11	18	25	
Wed	5	12	19	26	
Thu	6	13	20	27	
Fri	7	14	21	28	
Sat	1	8	15	22	29
Sun	2	9	16	23	30

	November				
Mon	7	14	21	28	
Tue	1	8	15	22	29
Wed	2	9	16	23	30
Thu	3	10	17	24	
Fri	4	11	18	25	
Sat	5	12	19	26	
Sun	6	13	20	27	

	December				
Mon	5	12	19	26	
Tue	6	13	20	27	
Wed	7	14	21	28	
Thu	1	8	15	22	29
Fri	2	9	16	23	30
Sat	3	10	17	24	31
Sun	4	11	18	25	

	January				
Mon	2	9	16	23	30
Tue	3	10	17	24	31
Wed	4	11	18	25	
Thu	5	12	19	26	
Fri	6	13	20	27	
Sat	7	14	21	28	
Sun	1	8	15	22	29

	February				
Mon	6	13	20	27	
Tue	7	14	21	28	
Wed	1	8	15	22	
Thu	2	9	16	23	
Fri	3	10	17	24	
Sat	4	11	18	25	
Sun	5	12	19	26	

	March				
Mon	6	13	20	27	
Tue	7	14	21	28	
Wed	1	8	15	22	29
Thu	2	9	16	23	30
Fri	3	10	17	24	31
Sat	4	11	18	25	
Sun	5	12	19	26	

	April				
Mon	3	10	17	24	
Tue	4	11	18	25	
Wed	5	12	19	26	
Thu	6	13	20	27	
Fri	7	14	21	28	
Sat	1	8	15	22	29
Sun	2	9	16	23	30

	May				
Mon	1	8	15	22	29
Tue	2	9	16	23	30
Wed	3	10	17	24	31
Thu	4	11	18	25	
Fri	5	12	19	26	
Sat	6	13	20	27	
Sun	7	14	21	28	

	June				
Mon	5	12	19	26	
Tue	6	13	20	27	
Wed	7	14	21	28	
Thu	1	8	15	22	29
Fri	2	9	16	23	30
Sat	3	10	17	24	
Sun	4	11	18	25	

	July				
Mon	3	10	17	24	31
Tue	4	11	18	25	
Wed	5	12	19	26	
Thu	6	13	20	27	
Fri	7	14	21	28	
Sat	1	8	15	22	29
Sun	2	9	16	23	30

	August				
Mon	7	14	21	28	
Tue	1	8	15	22	29
Wed	2	9	16	23	30
Thu	3	10	17	24	31
Fri	4	11	18	25	
Sat	5	12	19	26	
Sun	6	13	20	27	

 - Little Foxes Closed

 - End of Term Holidays



# Little Foxes School Fees & Session Times

April 2023



<b>Sessions:</b>	Times:	Baby Unit:	Toddler Unit:	Nursery School & Pre-Prep
<b>One Full Day</b> including all meals and snacks.	07:30 - 17:30 08:00 - 18:00	£74.00	£69.00	£64.50
<b>Full Week</b> including all meals and snacks. (Full week discount available for full time, non-funded children only)	07:30 - 17:30 08:00 - 18:00	£333.00	£310.50	£303.00
<b>One School Day</b> 7 hours (including lunch and two snacks)	09:00 - 16:00	£66.50	£61.50	£58.50
<b>Morning Half Day</b> including breakfast, snack & lunch	08:00 - 13:00	£50.00	£46.00	£45.00
<b>Early Years Government Funded Hours for 2, 3 and 4 year old children.</b> Term time over 38 weeks of the year or monthly spread over 51 weeks. See management for further details. <b>These free hours do not include meals/snacks/consumables.</b>	<b>You will not be charged for Bank and Public Holidays</b>			Free at the point of delivery - at the beginning of our session times. You will be charged for additional hours, food & consumables only.
<b>Food &amp; consumables costs for grant funded children:</b> AM / PM Sessions: £12.00    School Days: £10.00    Full Days: £15.50				All Additional hours all rooms £7.50
Minimum booking of two sessions required. Alterations to session times must be made in writing. One month's notice is required for children attending full time (51 weeks of the year and invoiced monthly) and one full term's notice, for term time only children (6 terms in each academic year). Please check our terms and conditions.				

<b>OTHER CHARGES</b>		
<b>Item</b>	<b>Times</b>	<b>Fee</b>
<b>Registration Fee:</b> One off non-returnable fee to book and secure your place in advance of your start date. Reserved for up to six months.		£100.00 all ages
Additional Daytime Hours (outside of normal booked sessions)	08:00 – 18:00	£7.50 / hour
Twilight Hours booked in advance (for those not on permanent 07:30 – 17:30 schedule)	07:30 – 08:00 18:00 – 18:30	£5.75 ½ hour
Twilight Hours NOT booked in advance/late collections	07:30 – 08:00 18:00 – 18:30	£10.00 / 15 mins.
Children's Haircuts. Booked and paid for in advance.	See noticeboards/newsletters	POA
Pre-school Rugby for Toddlers, Nursery School and Pre-Prep children with George	Mondays and Tuesdays	£16 per month for term time children £8.50 per month for full time children
Dance classes for Toddler 3, Nursery School & Pre-Prep children with Miss Kate	Wednesday Mornings	£25 per term for term time children £12.50 per month for full time children.
French Conversation Classes with Madame Carole Drapeau (Opt-out for all nursery school and pre-prep children)	Thursday afternoons	£16 per term for term time children £8.50 per month for full time children.
Trips away from Little Foxes		Most trips are at an additional cost and will depend on the destination.
Represented/unpaid cheque charge		£30.00
Personal credit card charge		N/A
Company/commercial credit card charge		3%
Personal debit card charge		N/A

Discount: Sibling discount is applicable on usual fees for the oldest child when both children attend.	8%
Discount: A holiday discount is given to children attending their sessions for 51 weeks of the year. The entitled is for 2 weeks discounted in any one year (Jan – Dec) once they have been with us for 3 months. This entitlement does not include babies and children who are with us for term time only. This discount does not apply to children claiming government grant funding.	2 weeks discounted by 25% in any one year
<b>FEES ARE NOT CHARGED FOR:</b>	
<b>Settling in sessions:</b> There is no charge for the initial one-hour settling in sessions (subject to clause 5.7 in the Terms and Conditions).	
<b>Public Holidays:</b> We do not charge for the 8 English Bank and public Holidays. The nursery is closed for New Year's Day, Good Friday, Easter Monday, Whit Monday, Spring Bank Holiday, late Summer Bank Holiday, Christmas Day and Boxing Day. For any additional Bank holidays offered we are open and the usual fee charged.	
<b>Annual Closure:</b> The nursery is closed on 24 <sup>th</sup> December and does not open again until the first working day after the 1 <sup>st</sup> January. There is no charge for this period.	
<b>Retainer fees for term time only babies &amp; children:</b> We do not charge retainer fees during school holiday periods.	
<b>Deposits:</b> We require a £500 deposit on registration, which will be returned as a credit to your second calendar month's/term's invoice after commencement of sessions. Deposits are non-refundable if you do not take up the place. Furthermore, if you defer the place for more than 3 months your deposit will not be refunded. You will not be entitled to any interest on the Deposit, at any time.	
<b>Refunds:</b> Refunds will be given for any errors made during the accounting process. Refunds cannot be given for: absence due to illness/accident/quarantine/holiday taken above the discounted two weeks/temporary closure of Little Foxes due to circumstances deemed by management to be beyond their control/overpayment of childcare vouchers or Tax-free childcare. Please see fees and charges section for further information.	
<b>Childcare vouchers:</b> We are happy to accept Childcare Vouchers and Tax-Free Childcare, please see fees and charges section for further information.	
<b>Invoicing:</b> All fees are invoiced in advance of sessions. Babies and children with us for 51 weeks of the year are invoiced on the first of each month, and babies and children who are term time only on the first day of the new term. Please see our terms and conditions for more information. All additional sessions/hours/services may be invoiced in arrears. Penalty charges are made for late payments.	
<b>Methods of payment:</b> Bank Transfer, Cash, Childcare Vouchers, Tax-Free Childcare, Credit/debit cards*.	

## **Little Foxes School Fees & Session Times**

### **April 2023: Fees and Charges Information**

#### **What fees cover:**

All fees charged are inclusive of:

- All care and education Little Foxes provide for your baby/child in the unit/room decided appropriate for their individual development needs by the management team;
- The use of the Hydro Pool and Multi-Sensory Room;
- All meals/refreshments taken during baby/child's normal session time;
- All consumables needed for the general care of your baby/child; e.g. nappies, cotton wool, paper towels, tooth brushes, tooth paste, soap and wash products as agreed with parent/carer;
- All linen as needed during their session; i.e. bedding, towels, face flannels, bibs;
- Trips in the Mini-Bus to the Library and Church;
- Cooking activities;
- Celebrations – Babies' & Children's Parties as planned by Little Foxes.

#### **The period of time fees cover:**

- Children attending for 12 months of the year are invoiced monthly in advance for the number of sessions/ days in the month;
- Children attending for Term Time only are invoiced in advance for the full term. There are 6 terms each academic year, the dates of which are set by Little Foxes. A copy of these dates is issued each academic year and can also be viewed on the parent notice board. Note these dates may not be the same as all schools in the area.

#### **Unit transition charges:**

When your baby/child moves units (from Baby 3 to Toddler 2 and from Toddler 3 to Nursery School) the original fees charged for that month/term still stand until the end of that month/term. This allows for baby/child to be able to return to their original room, should it be felt to be in the best interests of the baby/child and to cover staff transition meetings.

#### **Additional hours and sessions:**

- Additional sessions are occasionally available. Please request these as far in advance as possible. Fees for additional sessions are usually invoiced in arrears.
- Additional hours can also be booked and sometimes at short notice but it is of course always advisable to give as much notice as possible. Fees for additional hours are invoiced in arrears and at the additional hourly rate.
- Additional Twilight sessions can also be booked at short notice but again it is advisable to give as much as possible;
- A higher rate Twilight Session fee is charged for late collection. This is currently £10 for every fifteen minutes late for each child.

#### **Permanent Changes to Sessions:**

- One month's notice is required for children attending full time; and one term's notice is required for children attending term time only, to alter the pattern of sessions.
- No penalty payment is charged for changing sessions.

- Should you wish to reduce your child's sessions within the notice period then the original fee for the greater number of sessions will still stand.
- Note that it is not possible to swap temporarily sessions from one day to another.
- For early years entitlement funded sessions please see the additional funding terms and conditions.

### **Little Foxes Employment Agency – Introduction Fee:**

20% of the employee's salary will be charged for employing any employee of Little Foxes. See our terms and conditions for more information.

### **The Following Discounts are available:**

- 8% on the normal fee pattern for the eldest sibling, after all other concessions have been deducted and when both children attend;
- 25% holiday discount is given for two weeks from your baby/child's normal fee pattern in one calendar year. This discount is not available for children claiming Government Early Years Funding or Babies/Children attending Term Time only.

### **Refunds:**

Refunds will be given for any errors made during the accounting process.

Refunds will not be given for:

- Absence due to illness/accident/quarantine, or other non-attendance;
- Holidays taken above the two week annual entitlement for babies/children attending 12 months of the year;
- Temporary closure of Little Foxes due to circumstances deemed to be beyond the control of our management team – e.g. adverse weather conditions; instructions from the Environmental Health Team due to an outbreak of an infectious disease e.g. swine flu; failure/lack of utilities; threat to children and employees.
- Money overpaid to us through childcare voucher companies/Tax Free Childcare.
- Additional bank/public holidays. (Additional to the normal eight.)
- Trips where monies have been paid but your child does not attend.

### **Early Years Free Entitlement Funding:**

Children will usually become eligible for Early Years Entitlement Funding from the beginning of the term/funding period after their third birthday. This funding provides for 15/30 hours each week for a maximum of 38 weeks of the year. Please ask a member of the management team for further details. Should funding not reach us for any reason it is the parent/carer's responsibility to cover the amount of grant missing. Full week fee rates are not available for funded children.

### **Childcare Vouchers & Tax-Free Childcare:**

We are happy to accept Childcare Vouchers provided by some employers and HMRC's Tax-Free Childcare. Please speak to a member of the management team for details of the third party companies we currently accept.

Some pointers to consider:

- Ensure that you understand the procedures of the company used, especially the full procedure to follow when making your payment.
- Ensure that your company are able to use your child's surname as the reference to appear on our bank statement. (First ten characters.)
- We can only accept childcare vouchers from companies who are able to email us confirmation of payment; and
- We reserve the right to refuse the use of certain companies.

As childcare vouchers are provided to parents free of tax and national insurance, under HMRC rules childcare providers are not permitted to give any change or refunds. (See refunds above.)

### **Additional fees you may incur:**

Additional fees charged are for:

- Trips away from Little Foxes; (apart from those to the Church and Library)
- Certain extracurricular activities e.g. Dance, French Conversation, Multi-Skills;
- Additional sessions/days/meals and refreshments;
- Hair Cuts;
- Baby and Toddler Mornings;
- Parent use of Hydro Pool & Multi-Sensory Room;
- Late collection of your baby/child;
- Represented or unpaid cheques;
- Overdue accounts.
- Some credit card charges.

The Nursery staff frequently take children out on trips. You will be asked for permission on the registration and getting to know you forms. There will be occasions when outings might incur an additional cost. Prior notice will be given and these trips will be optional.

All additional fees are invoiced in arrears.

### **Methods of Payment:**

- Cash;
- BACS payment (We require an email remittance note, sent to [accounts@littlefoxesnursery.com](mailto:accounts@littlefoxesnursery.com) to confirm payment made, including amount);
- Childcare Vouchers & Tax-Free Childcare.
- Credit/debit cards.

Penalty Payments:

- Cheques represented or returned unpaid will incur a charge of £30.00.
- Fees outstanding when next month's/term's fees are due will incur a late payment fee of £40 and/or an additional 8% charge at our discretion. (With the exception of outstanding Childcare Vouchers delayed by the Voucher Company and Government Grant funding owed by Wiltshire Council.)
- Little Foxes employ Assured Credit Services Ltd. as our preferred debt collectors. All accounts sent to them will incur a £40 late collection fee per invoice up to £1000, £70 per invoice over £1000, and interest charged at 8% above bank base rate if applicable, in line with Government Late Payment Legislation of 7th August 2002.
- If accounts remain unresolved Court action will begin with £75.00 admin charge and all Court costs.

### **Fees Review:**

Fees will be reviewed at the end of each term (6 terms per year). Increases will be from 1st April/September. This may be more frequently when necessary, but one month's notice of an additional increase will be given to monthly invoiced parent/cares and one term's notice for term time. (6 terms per year.)

***This document forms part of the Parent/Carer Terms and Conditions. Effective as March 23 2009, this document has been reviewed and approved as Little Foxes policy. Updated: February 12, 2023***

# Terms and Conditions

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## 1. Introductory

1.1 In these terms and conditions:

- 1.1.1 "Little Foxes" means Kenneth Donald Willy and Sandra Willy, The Common, Brinkworth, Chippenham, SN15 5DX, trading as Little Foxes Childcare and Education;
- 1.1.2 "child" means the child named on the Child Registration Form;
- 1.1.3 "parent/carer" means the person or persons signing the Child Registration Form as parent or guardian of the child (and where more than one person so signs, means those persons on a joint and several basis);
- 1.1.4 "nursery" and "setting" means the nursery operated by Kenneth Donald Willy and Sandra Willy, within the premises at The Common, Brinkworth, Chippenham, SN15 5DX;
- 1.1.5 "Child Registration Form" means Little Foxes' form with that title as completed by the parent/carer;
- 1.1.6 "School Fees & Session Times sheet" means the document describing sessions offered by Little Foxes and the fees payable by the parent/carer to Little Foxes relating to the nursery as issued by Little Foxes to the parent/carer;
- 1.1.7 "Term and Holiday Dates sheet" means the document describing the period covered for term time attendance and the days the nursery is closed;
- 1.1.8 "Getting to Know You Form" means the document to be completed by a Little Foxes employee with the parent/carer during the child's first visits providing various details about the child's home life.

1.2 These terms and conditions form part of the contract between Little Foxes and the parent/carer in relation to the place to be made available to the child at the nursery (the "contract"). The contract comprises these terms and conditions, the Child Registration Form, the Getting to Know You Form, the Term and Holiday Dates sheet, and the School Fees & Session Times sheet. For free entitlement funded children the contract also includes the Free Entitlement Funding Terms and Conditions Addendum.

## 2. The Nursery Place

- 2.1 Little Foxes will use its reasonable endeavours to accept the child into the nursery on the Preferred Start Date as detailed on the Child Registration Form. If the child cannot be accepted into the nursery on the Preferred Start Date, Little Foxes will notify the parent/carer of the actual start date, as far in as advance of the Preferred Start Date as possible. The actual start date will not be before the Preferred Start Date.
- 2.2 If the actual start date offered by Little Foxes is more than 28 days after the Preferred Start Date the parent/carer will have the right to terminate the contract as set out in clause 8.4.
- 2.3 Following the actual start date, Little Foxes will accept the child into the nursery during each session as detailed on the Child Registration Form.

- 2.4 The nursery closes for the eight English Bank and public holidays each year, and the period between Christmas and the New Year, as published by Little Foxes annually in advance. The child will not be accepted into the nursery on the published closure days.
- 2.5 Any additional Bank, public, or special Bank holidays, the nursery is open and the usual fee will be charged.
- 2.6 The parent/carer will pick up the child from nursery no later than the relevant session-end time detailed on the Child Registration Form. The parent/carer will pay the late pick-up fees detailed on the School Fees & Session Times sheet if the parent/carer fails so to do.

### **3. The Forms**

- 3.1 The parent/carer guarantees that the information supplied by the parent/carer on the Child Registration Form is true and complete, and that the information to be supplied on the Getting to Know You Form will be true and complete.
- 3.2 Should any information provided by the parent/carer on the Child Registration Form change at any time, the parent/carer shall immediately provide Little Foxes with the up to date information in writing.

### **4. Registration Fees and Deposits**

- 4.1 The registration fee referred to on the School Fees & Session Times sheet shall be paid by the parent/carer to Little Foxes on the signature by the parent/carer of the contract. That fee is non-returnable.
- 4.2 The deposit referred to on the School Fees & Session Times sheet shall be paid by the parent/carer to Little Foxes on the signature by the parent/carer of the contract.
- 4.3 The deposit and registration fee must be paid in cleared funds into such bank account as designated by Little Foxes.
- 4.4 Where we are unable to accept your registration form (at our discretion) or we are unable to offer a start date subject to clause 2.2 Little Foxes shall return the deposit and registration fee within 28 business days of our decision to reject your application.
- 4.5 Deposits shall only be returned after completion of one month's/term's attendance and will be credited to the child's account. Deposits are non-refundable if you do not take up the nursery place. Furthermore, if you defer the place for more than 3 months your deposit shall not be returned or refunded. You shall not be entitled to any interest on the deposit, at any time.
- 4.6 Little Foxes is unable to accept childcare vouchers or tax-free childcare payments for payment of the registration fee and deposit.

### **5. Payment of Nursery Fees**

- 5.1 On the first day of each calendar month (each a "due date") for a child registered as "Full time" on the Child Registration Form, or on the first day of each term (each a "due date") for a child registered as "Term time" on the Child Registration Form the nursery fees as detailed on the School Fees & Session Times sheet for the child's scheduled attendance at the nursery for that month/term will be paid in advance by the parent/carer to Little Foxes. For the period from the signature by the parent/carer of the contract to the last day



of that calendar month/term, such nursery fees will be paid by the parent/carer to Little Foxes at the time of that signature (and that will be the due date).

- 5.2 At the start of each calendar month / term Little Foxes will produce an invoice to the parent/carer for the additional charges as detailed on the School Fees & Session Times sheet (or as separately advised in advance) in relation to the child's attendance at nursery in the previous period, including any unscheduled additional sessions, the cost of any outings or special classes or sessions, and any late pickup charges. The due date for each invoice will be the date falling 7 days after its date.
- 5.3 Without prejudice to any other right or remedy that Little Foxes may have, if any amounts due to Little Foxes fail to be paid within 7 days of their due date, Little Foxes may charge interest on such sum from the due date for payment at the annual rate of 8%, accruing on a daily basis and being compounded monthly until payment is made, whether before or after any judgment.
- 5.4 If any fees or charges (including late payment charges) are outstanding for more than 14 days from the relevant due date then Little Foxes may terminate the contract in accordance with clause 8.5.
- 5.5 Little Foxes reserves the right to increase the nursery fees (or any of them) at any time by giving one month's written notice of the proposed increase and the revised School Fees & Session Times sheet to the parent/carer.
- 5.6 There shall be no pro-rata reduction of fees if during the period of the contract the child is (or is to be) withdrawn from the nursery or absent from the nursery for any period due to illness or for any other reason. Accordingly, where such circumstances are envisaged the parent/carer is obliged to make the full monthly/termly payment in advance, and there will be no obligation on Little Foxes to repay fees paid in advance to the parent/carer where such circumstances arise.
- 5.7 If the child fails to start and fewer than 30 days' notice has been given or no notice has been given the parent/carer will be liable for one month's fees for either full time or term time contracts.

If the child attends any settling in visits but fails to start their regular sessions the parent/carer will be liable for one month's fees for full time contracts, or one term's fees for term time contracts.

## **6. Policies**

- 6.1 The parent/carer policies of Little Foxes in relation to the nursery will be available in the parents' area at the nursery and on the parents' notice board, and copies of such policies will be provided to the parent/carer on the reasonable request of the parent/carer.
- 6.2 The parent/carer will, in so far as relevant to them, comply with these policies.

## **7. Behaviour of the child**

- 7.1 If, in the reasonable opinion of Little Foxes, it is considered that the continued presence of the child is detrimental to the health, safety or wellbeing of the child, or other children at the nursery, or the teachers or other staff employed or engaged at the nursery then:

- 7.1.1 Little Foxes may require the parent/carer to immediately collect the child from the nursery;
- 7.1.2 Little Foxes will discuss its concerns with the parent/carer;
- 7.1.3 Little Foxes may refuse to accept the child into the nursery for a reasonable period (a “re-adjustment phase”) to be specified by Little Foxes.
- 7.1.4 If following a re-adjustment phase the child is re-introduced into the nursery and in the reasonable opinion of Little Foxes it is again considered that the continued presence of the child is detrimental to the health, safety or wellbeing of the child, or other children at the nursery, or the teachers or other staff employed or engaged at the nursery then Little Foxes may in addition to its rights above terminate the contract in accordance with clause 8.6, if it considers, acting reasonably, that a further re-adjustment phase is inappropriate.
- 7.2 During any re-adjustment phase, no nursery fees will be payable by the parent/carer, and any nursery fees paid in advance will be refunded pro rata by Little Foxes.

## **8. Termination**

- 8.1 Unless otherwise agreed between Little Foxes and the parent/carer, the contract will terminate on the “Finish date” as detailed on the Child Registration Form.
- 8.2 Either party may terminate the contract by the service of not less than one calendar months’ notice in writing to the other for a child registered as “Full time” on the Child Registration Form, or by the service of not less than one full term’s notice in writing to the other for a child registered as “Term time” on the Child Registration Form. During that period of notice Little Foxes will continue to accept the child into the nursery (subject to the other terms of the contract) and the parent/carer will pay all fees due by it in accordance with the contract.
- 8.3 If the parent/carer withdraws the child from the nursery (without giving notice in writing to Little Foxes as set out in clause 8.2) for any reason then, after no fewer than 28 days of continuous absence, Little Foxes may terminate the contract by written notice to the parent/carer. No nursery fees paid in advance will be refundable on such a termination and any outstanding monies will be payable.
- 8.4 If the parent/carer has the right to terminate the contract in accordance with clause 2.2 (start date) it may do so by written notice to Little Foxes. Following such a termination the registration fee and deposit will be repaid by Little Foxes to the parent/carer.
- 8.5 If Little Foxes has the right to terminate the contract in accordance with clause 5.3 (non-payment) it may do so by giving no less than 14 days’ notice in writing, unless prior to the expiry of that notice full payment is received. All outstanding monies shall be payable.
- 8.6 If Little Foxes has the right to terminate the contract in accordance with clause 7.1.4 (behaviour) it may do so by written notice to the parent/carer. Following such a termination any nursery fees paid in advance will be refunded pro rata by Little Foxes.
- 8.7 Upon termination of the contract, howsoever arising, the child will cease forthwith to be accepted into the nursery.

## **9. Non-solicitation of nursery staff**

- 9.1 During the term of the contract and for the period of six months following its termination (howsoever arising) the parent/carer will not employ or otherwise engage, seek to employ or otherwise engage, entice away or attempt to entice away from the employment of Little Foxes any person or persons who is or has been employed by Little Foxes in connection with the nursery, unless in the latter case that person has ceased to be employed by Little Foxes for a period of more than 6 months.
- 9.2 The parent/carer shall indemnify Little Foxes fully in respect of all and any costs, claims, damages and expenses incurred by or made against Little Foxes as a result of any breach of clause 9.1, including the costs and expenses reasonably and properly incurred by Little Foxes in replacing any member of staff engaged, employed or enticed away in breach of that clause such as agency fees, advertising costs, and the cost of Little Foxes management time in interviewing candidates.

## **10. Limitations on Liability**

- 10.1 If Little Foxes is affected by an event beyond its reasonable control (such as, without limitation, fire or flood, loss of services, bad weather) which prevents it from performing its obligations under the contract it will notify the parent/carer, but Little Foxes will not be liable for any failure or delay directly caused by that event. During any period where due to such an event the child cannot be accepted into the nursery, nursery fees will be payable by the parent/carer, and any fees paid in advance will not be refunded by Little Foxes.
- 10.2 Little Foxes shall not be liable to the parent/carer for the loss of or damage to any property left with or worn by the child.
- 10.3 All persons using Little Foxes' car park do so at their own risk and Little Foxes will not accept responsibility for any injury to persons in the car park or vehicles. Little Foxes will not accept responsibility for any damage or loss of vehicles or property.

## **11. General**

- 11.1 The parent/carer may not assign or otherwise transfer the contract.
- 11.2 Other than as expressly provided for herein, no variation of the contract will be valid unless it is in writing and made between a duly authorised representative of Little Foxes and the parent/carer.
- 11.3 Any delay by a party in exercising a right under the contract will not constitute or be deemed to be a waiver of that right.
- 11.4 The contract constitutes the entire agreement between the parties in respect of its subject matter, and supersedes all previous agreements and understandings in that respect.
- 11.5 All notices under the contract served must be in writing and posted to the address of the relevant party as specified in the contract and, in the case of notices served by the parent/carer, marked for the attention of "the Principal", Sandra Willy.
- 11.6 If there are two persons named as parent/carer on the Child Registration Form:
  - 11.6.1 a notice served by Little Foxes shall be valid if served on either or both of them; and

- 11.6.2 a contract variation shall be valid if agreed between Little Foxes and either or both of them.
- 11.7 The headings in these terms and conditions are inserted only for convenience and shall not affect their construction.
- 11.8 Where the contract expressly provides that nursery fees paid in advance are to be refunded "pro rata", the factors shall be the number of sessions paid for, and the number of those sessions where the child has not attended or will not attend the nursery as a result of the event leading to the fees being refundable.
- 11.9 In the event of any provision of the contract being found by a court with jurisdiction to be void or unenforceable in full or in part, then that provision or part of it shall be removed, but the remainder of the contract shall remain in full force and effect.
- 11.10 The contract shall be governed by and construed in accordance with the law of England and the parties submit to the exclusive jurisdiction of the English courts.